

SUBSTITUTE TEACHERS

Substitute teachers may serve on a day-to-day basis to fill short-term classroom teaching or instructional vacancies caused by the absence, resignation, inability to employ or termination of a certified teacher or educational specialist.

It will be the responsibility of the principal/designee to obtain a substitute from a list of approved substitutes to fill a vacancy caused by the temporary absence of a professional staff member. In filling temporary vacancies, whenever practicable, preference will be given to persons who are certified and/or have training or experience at the grade level or subject of the staff member who is absent.

Qualifications

All substitute teachers shall possess CHRC approval by the Maine Department of Education.

Long-Term Substitutes

- A. A long-term substitute with Maine teacher certification will receive per diem of the base salary.
- B. A long-term substitute without Maine teacher certification will receive \$125.00 per day.
- C. Exceptions in compensation may be made at the discretion of the Superintendent; however the per diem rate will not exceed the per diem rate of the base salary.

Legal Reference: 20-A M.R.S.A. § 13401 (3)
Chapter 115, Part 1 § 12 (Maine Department of Education Rules)

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