



SVES Parent Teacher Committee

President-Hillary DeGrasse Vice President-Heather Parker

Treasurer-Amber Dusik Secretary-Susan Dutra

Meeting Minutes Date: 4-3-18

Spaghetti Supper Re-cap - Andrea Scott (event chair person)

- excellent feedback from all who helped and attended
- much appreciation expressed that it was a free event for families
- total of about 175 people attended the event
- teacher feedback - felt like an excellent way for teachers to participate in the PTC
- Andrea is sending home a flyer to parents to share totals of what was raised for the PTC
- 50/50, raffle items, and donations totalled \$947.88
- huge success and we look forward to doing it again next year

Treasurer's report

- spaghettis dinner grossed \$947.88
- still have field trips to pay for, for each grade except K (\$300 each)
- PTC will contact staff members and remind them that we encourage them to come to us with requests for the classroom, grade level, or school-wide needs. Request forms are in the teacher's room.

Open Board Positions

- Vice President position has been open since October
- Heather Parker nominated to fill the position and was unanimously voted in by public vote
- this Spring we will also hold an election to vote in a new treasurer-in-training to learn the position from Amber, as it will be her last year eligible to serve

By-laws

- we reviewed the by-laws that were written and distributed to the public for input/concerns
- the by-laws were approved by unanimous public vote

PTO conference

- there will be a PTO conference on 5/1 in Marlborough, Ma.
- all are welcome to attend - it's from 9am-2pm and only \$5
- Hillary, Susan, and Heather plan on attending

Teacher appreciation/teacher feedback

- a committee was formed to assist with teacher appreciation week-they will come up with a strategy to get students involved and organize food donations
- when requesting donations from parents it was suggested that the committee call parents and let them

know what specific food (or items) we need, rather than send home a generic request form (apparently there is an on-line app for this as well that Emily Frizzell-Day mentioned and will research)

Kindergarten registration 5-3-18

- PTC will have a table at the registration to educate parents on who we are and what we do
- PTC will also try to capture emails at this time of parents who may like to participate in PTC events or committees
- PTC board members will also look into making name badges +/- t-shirts to wear at events like this so parents and teachers know who we are

Staff Appreciation Week

- Monday PTC will provide baked goods
- Tuesday-admin will provide meal
- Wednesday- PTC will provide pre-staff meeting snacks and apps from 2:40-3:00 in the library
- Thursday-admin will provide meal
- Friday-surprise!
- email will be sent to teachers asking for their input about a meaningful gift the PTC would be able to provide, either to each individual staff or collectively
- still trying to come up with a way for volunteers to cover a lunch break so the teachers can have a meal together...may not come together this year but hoping it may work next year

Field Day Committee

- we reviewed the quote that Wendy Eastman researched for the PTC about cost of field day shirts-looks like about \$1,700 total using either Bob the Screen Printer or RSD Graphics
- PTC will work on ordering them soon

Principal's Report

- Dr. Sullivan thanked Andrea Scott for all her hard work putting the spaghetti supper together and making it such a huge success, as well as to Hillary DeGrasse for all her work this year leading the PTC and putting together the goodie bags for the 3rd graders during MEA testing
- Dr. Sullivan shared that the incentive cards given out to 3rd graders during testing to help motivate them have been very well received by the students and were a big hit
- Vanessa Wheeler will be heading up the walk-a-thon that will be our Fall fundraiser

High School Scholarships

- the PTC has received over a dozen applications
- the board will award 2 or 3 students with a scholarship-amount to be determined (approx \$200 each)
- the PTC will talk with the guidance counselor at the High School about perhaps reviewing this program for next year
- it was suggested that we form a separate scholarship fund to raise money rather than take from the SVES PTC account for these scholarships

Back to school BBQ

- PTC will plan a back to school BBQ for all students and their families for some time in late August before school begins
- we will work on the details before school ends for the summer and get information to parents

Next meeting 5-1-18

